



We consider applicants for all positions without regard to race, color, religion, sex, national origin, marital or veteran status, the presence of a disability or medical condition, sexual orientation or any other legally protected status.

We have a diverse workforce

**BENNETT'S BAR-B-QUE, INC.
EMPLOYMENT APPLICATION**

First Name	Middle	Last	Please list any other name you have been know as	Date
Street Address			City	State
Can you be reached by phone on a daily basis? Yes <input type="checkbox"/> No <input type="checkbox"/>			Social Security No.	
Day Phone			Evening Phone	
Emergency Contact's Name			Emergency Phone Day	Night
How many jobs have you had in the past year? ____ Past two years _____			What is the minimum amount you need to earn?	
Are you currently employed? ____			Week _____ Month _____	
If not, how long since your last employment? ____			What is your desired rate of pay?	

Please mark the positions for which you are applying. Server/Sales Host/Hostess Bartender Cashier Cook Pantry Catering Other

1. How many hours a week are you available to work? Minimum hours per week # _____ Maximum hrs per week# _____

2. Please indicate the specific hours each day you are **NOT Available** to work, available to work, and your preferred schedule.

	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
CAN NOT WORK							
CAN WORK							
PREFERRED SCHEDULE							

3. Will these hours change? _____ If yes, why will they change? _____ Date hours may change Month _____ Year _____

4. I have read the welcome brochure and understand the expectations detailed within it. ____ (Please initial) Yes No

5. If you are a student, what are your plans for breaks and holidays? (You may omit any legally protected characteristics.)

6. Are you willing to work holidays and weekends? We are closed Thanksgiving and Christmas. Yes No

7. Our first shift begins at 8:00 AM and the last shift ends at Midnight. Do you have a reliable method of transportation during our hours of operation? In Catering, exceptions may arise which extend hours. Yes No

8. Do you have any schedule obligations (e.g. annual trips, vacations, weddings, school, exams, reserve duty, holidays) coming up that the hiring manager needs to know about? Yes No

9. We may train on days or times that you have other obligations. Are you willing to reschedule so that you can come to training? Yes No

STOP HERE - SEE MANAGER BEFORE CONTINUING

10. How did you hear about us? I have been a guest Referred by current staff member Want Ad Friend/Relative Other (list) _____ Walk-in

11. List the restaurant location and names of friends or relatives who are currently working or have worked for Bennett's Bar-B-Que, Inc. Name Location

12. Are you old enough to serve alcohol? (18 or older) Yes No

13. Have you ever served alcohol before? Yes No

14. Are there circumstances where you would not feel comfortable serving alcohol? Explain Yes No

15. Why are you interested in a job with us?

16. Have you ever applied at Bennett's before? Results _____ Yes No

17. Have you ever been employed by Bennett's before? Yes No

18. If yes, Location _____ Dates _____ Manager _____

19. If hired, can you submit documents to prove your legal right to work in the United States? Yes No

20. Can you furnish a work permit if you are under 18 years old? Yes No

21. Other than minor traffic violations, have you ever:
Pled 'No contest' to a criminal charge? _____ Pled 'guilty' to a criminal charge? _____

22. Been placed on probation with respect to a criminal charge? _____

23. Been convicted of a crime, including, but not limited to, any act or crime of a sexual nature, violent, drug-related or theft-related nature? Yes No
(Conviction will not necessarily disqualify an applicant from employment.)
If yes, please give charge, location, date, court, and describe circumstances.

24. Has the EEOC, a civil court, or another agency ever determined that you have engaged in sexual harassment? Yes No

25. Have you ever been fired from a job? Yes No
If yes, please describe the circumstances.

26. Can you perform the essential functions required by the job for which you are applying, either with or without reasonable accommodations. Yes No

27. Please describe your various activities and hobbies (omit legally protected characteristics)

28. If hired, how long do you think you will be with us? Please give specific time frame. _____

Answer only if applying as a Driver or Vehicle Operator.

Check the types of vehicles you are qualified, through experience, to operate.

Passenger Car _____ Light Truck _____ Heavy Truck _____ Other _____
Driver's license number _____ State _____ Expires _____

Ever suspended or revoked?

Do you have Auto Insurance?

Our insurance will insure you if you are 18 or older. Can you meet this requirement?

Has your insurance ever been cancelled or refused?

How many convictions for moving violations within the last three years do you have?

Please list your employment history, starting with your current or most recent job.

Most Recent Company		Date of employment From		To
Address				
Name of Contact			Telephone	
May we contact this person? Yes No		Reason if No		
Job Title		Description of work		
Hours worked per week _____ or per shift _____		Hourly rate of pay starting \$ _____	Hourly rate last \$ _____	
		Weekly income starting \$ _____	Weekly income last \$ _____	
If known, what were your sales and/or guest counts on your busiest shifts?		Sales \$ _____	Guest counts # _____	
Did you have cash handling responsibilities? Yes No If yes, please describe _____				
What were your avg. ticket times? _____		What percent of your tips did you tip out? % _____	What was your guest check avg? \$ _____	
Did you have training responsibilities? Yes No		If yes, please describe _____		
Describe work related rewards and promotions.				
Reason for leaving.			Explain gaps of over 30 days between jobs.	

#2 Company		Date of employment From		To
Address				
Name of Contact		May we contact this person? Yes No		Telephone #
Job Title		Description of work		
Did you have cash handling responsibilities? Yes No				
Did you have training responsibilities? Yes No				
Describe work related rewards and promotions.				
Reason for leaving.			Explain gaps of over 30 days between jobs.	

#3 Company		Date of employment From		To
Address				
Name of Contact		May we contact this person? Yes No		Telephone #
Job Title		Description of work		
Did you have cash handling responsibilities? Yes No				
Did you have training responsibilities? Yes No				
Describe work related rewards and promotions.				
Reason for leaving.			Explain gaps of over 30 days between jobs.	

Please list three personal references who are not related to you (i.e. counselor, teacher, coach, minister)

Name	Relationship	Phone Number
1.		
2.		
3.		

Please list your educational history.

	High School	College	Other
Name of School and Location			
Years Completed			
Diploma/Degree Received			
Course of Study			
Describe job related, specialized training, apprenticeship, and extra-curricular activities.			
Describe awards you may have received.			
If currently taking courses, list the number of course hours you are taking per week.			
List course schedule changes you expect in the next six months.			
State any additional skills or information you feel may be helpful to us in considering your application.			
Please indicate any languages you can speak, read or write.			

You may omit any information indicating legally protected characteristics.

PLEASE READ CAREFULLY

I certify that the information given herein is true and complete. I authorize you to make such investigations and inquiries of the information provided herein, and other matters related thereto, as may be necessary. I hereby release employers, schools and other persons, institutions, or businesses from all liability in responding to inquiries in connection with this Application. I understand that false or misleading information given in this Application or during interviews may result in a refusal to hire or discharge in the event of employment.

I understand and agree that, if hired, my employment is at will. I also understand that if I am hired, my employment is for no definite period of time. I may terminate my employment at any time and I may be dismissed at any time without prior notice. I further understand and agree that nothing in this Application form shall constitute a contract of employment or shall constitute a contract or a guarantee of employment.

I also understand that any policies or procedures implemented by the company in the event of my employment are for purposes of operations only and are not intended to be nor constitute a contract for my employment. In addition, I understand that any of these policies or procedures maybe changed at any time at the employer's discretion and without notice.

Signature

Date

I understand that my application will remain active for 45 days from the date received.

If you were assisted in preparing this application, the person who assisted you must sign below.

Signature

Date